

State Sanitary and Epidemiological Regulation of the Russian Federation

3.1 PREVENTION OF INFECTIOUS DISEASES

2.1. COMMUNAL HYGIENE RECOMMENDATIONS FOR PREVENTION OF NEW CORONAVIRUS INFECTION (COVID-19) IN THE LIBRARY SECTOR

The methodical recommendations of the MR 3.1/2.1. A/ -20

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Recommendations for preventive measures to prevent the spread of the new coronavirus infection (COVID-19) in libraries.

MR 3.1/2.1. J' -20

Developed by the Federal Consumer And Human Welfare Oversight Service.

Approved by the Head of the Federal Service for Consumer Protection and Human Welfare, Chief State Sanitary Doctor of the Russian Federation

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3.1. PREVENTION OF INFECTION

2.1. COMMUNAL HYGIENE RECOMMENDATIONS FOR PREVENTION MEASURES TO PREVENT THE SPREAD OF NEW CORONAVIRUS INFECTION (COVID-19) IN LIBRARIES

The methodical recommendations of the MR 3.1/2.1. H-20

The activities of libraries are resumed on the basis of the decision of the highest officials of the constituent entities of the Russian Federation (heads of the highest executive bodies of state power of the constituent entities of the Russian Federation) and on the proposals, the instructions of the main state sanitary doctors of the Russian Federation and of the constituent entities of the Russian Federation.

1. Before opening the library premises, wet cleaning is carried out using virucide disinfectants, which are allowed to be used in due course. The ventilation system is cleaned and its effectiveness is checked.
2. Contacts between library staff from different departments and functional groups that are not related to common tasks and production processes are limited.
3. Staff are seated in the offices at least 1.5 metres apart, and shift work is arranged if this is not possible.

4. Every day, before the library starts, the body temperature of library workers is monitored, with mandatory suspension from the workplace of persons with elevated body temperature and/or signs of infectious disease.
5. It is forbidden to eat in the workplace. Food is taken in the staff canteen or a dedicated room on a pre-set schedule, taking into account compliance with the distance of 1.5 meters.
6. At the entrance to the library, as well as in the workplace, in the room of meals, reading and computer rooms, other places of possible congestion of visitors, the places of treatment of hands with skin antiseptics intended for this purpose, including with the help of installed dispensers are organized.
7. The library staff is provided with a stock of disposable masks and gloves (based on the duration of the work shift and the change of masks and gloves at least once every 3 hours), as well as skin antiseptics for hand treatment.
8. Ensure that employees are using protective masks and gloves when serving visitors and when working with books and magazines.
9. It is recommended to install protective screens in places of interaction with visitors (book issuance desks), as well as in reading and computer rooms between visitors. This offers the possibility of issuing books without contact with the person, including by introducing a pre-order service, confirmation of receipt of the book by the reader online.
10. Visitors are restricted from accessing the stacks to select publications for themselves restrictive measures related to the spread of the new coronavirus infection (COVID-19) are lifted.
11. The reception of books after use in boxes (baskets) is organized, storage is carried out on specially designated shelves, tables, if possible in a separate room. Returned books and magazines can go back into circulation after 5 days.
12. All publications entering the library for the purpose of stocking, including in a packaged form, are stored in a separate room and transferred for further work 5 days after receipt (for parcels, parcels storage report is carried out from the date of departure).
13. In the computer rooms, a computer mouse and keyboard are disinfected after each visitor.
14. Disposable headphones are used. Providing pens and pencils to visitors is carried out through the book lending desk with subsequent return for disinfection.
15. Social distance of at least 1.5 metres is maintained where visitors and staff are located, including by marking. If possible, you should open the maximum number of doors inside the building and between the premises.
16. It is recommended to organize the movement of visitors in reading and computer halls using a one-way system.
17. Visitors are allowed into the library premises only if they are wearing a hygienic mask. It is recommended that visitors purchase sanitary masks and disinfectant wipes to process work surfaces and equipment.
18. Used masks and gloves are collected by staff and library visitors in plastic bags, followed by recycling as TBT.
19. Daily wet cleaning of offices and public spaces with the use of virucide disinfectants is carried out. Workers involved in cleaning the premises are instructed on the use of disinfectants.
20. Wet cleaning is carried out with virucide disinfectants every 2 hours in the toilets, including all contact surfaces. The toilets are provided with conditions for compliance with the rules of personal hygiene, dispensers with skin antiseptics for hand treatment are installed.

21. Disinfection of all contact surfaces every 2 hours with combined treatments: door handles, handrails, railings, surfaces of tables, chairs, switches, office equipment, etc.
22. If this is possible, it is good to ventilate library premises at least once every two hours.
23. Visitors and library staff are informed by posting textual and visual information on the need for library visitors to comply with measures to prevent the spread of coronavirus.
24. The necessary information is posted on the official websites of libraries.
25. It is forbidden for visitors to eat when in the library (except for water).
26. It is forbidden to hold mass Events. All events are organized in accordance with these recommendations.
27. Other activities (food, trade, etc.) in the library premises are carried out after the decision of the highest officials of the constituent entities of the Russian Federation to resume such activities in the territories of the subjects, taking into account sanitary and epidemiological requirements and recommendations developed for such activities in the conditions of the risk of the spread of the disease of the new coronavirus infection (COVID-19).