Bibliography Section
ANNUAL REPORT
2019-2020

Report on progress and activities

Objectives *Identified in the Unit's Action Plan*	Project or activity *Identified in the Unit's Action Plan*	Progress *Please give brief details, including status (not started, in progress, near completion, completed)*	Risks *Please identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them*
1. Developing Best Practices for National Bibliographic Agencies in at time of great change in the information environment	1.1 Develop The National Bibliographic Register as a useful and regularly updated bench-marking resource for national bibliographic agencies.	The Register continues to grow with new entries and is continuously updated. During the year we have received updates from three NBAs but no new entries from NBAs. The data from the responses has been integrated into analysis files and we have posted comparative charts and tables on our website.	
	1.2 Publish "Common Practices for NBAs in the Digital Age" as a single and updated document, as part of the IFLA Professional Reports Series.	The draft has been reviewed and commented on by Standing Committee members. The revisions will be added and the complete new version will be available by 1 January 2021.	

2. Establishing National Bibliographic Services as critical community assets	Strengthen our cooperation with the metadata community, by co-arranging the metadata reports session, by publishing two issues of the Metadata reports newsletter and by active section recruitment. Revise and update the current UBC professional statement from the perspective of multiculturalism.	Discussed at virtual meetings in 2020

Results

Completed project or activity *Please list those projects/activities identified as completed in the table above*	Output *Please state what the output of the project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it*	Communications *Please state how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession*	Impact of the completed project or activity *Through the Measures of Success identified in your Action Plan, describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large*
1. **Published two issues of the Metadata Newsletter** 2. **Update communications**	New issues published in December 2019 and in June 2020. BIBMAIL list currently has 131 subscribers, an increase from the 120 subscribers in 2019.	Sections' website, mailing lists of the three sections, as well as regional mailing lists.	

Standing Committee membership

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year *For example, Chair, Information Coordinator, Project Leader*	Comments on position *For example, resigned, co-opted to fill a casual vacancy, etc.*
1. Mathilde Koskas	Chair, editor for the Common Practices, Organising team for the open session and satellite meeting 2019	
2. Rebecca Lubas	Secretary, Main editor for the Common Practices.	
3. Pat Riva	Project leader for the National Bibliographic Register, Information coordinator; editor of Common Practices	
4.Monika Szunejko	**Editor of Common Practices**	
5. Jonny Edvardsen		
6. Bukurije Haliti		
7. Edita Lichtenbergova		
8. John C. DeSantis	Open Session Coordinator	
9. Lydia Novikova		
10. Ludmila Rohonova		
11. Jochen Rupp		
12. Aliya Saidembayeva		
13. Miyuki Tsuda	Editor for the Common Practices	
14. Jay Weitz	Editor for the Metadata Newsletter	
15. Katri Helena Kananen		
16. Marina Neshcheret		
17. Marika Holmblad		
18. Mauro Guerrini		
19. Adiba Imash Ismayilova		

Names of any other reporting persons	Role *For example, Corresponding Members*	Comments on position *For example, resigned, co-opted to fill a casual vacancy, etc.*
1. Sarah Stacy	Corresponding member	

Professional Unit meetings or conference calls

Date *When the meeting was held*	Location or type of meeting *Physical or virtual meeting (telephone, skype etc)*	Main outcomes *Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit*
1. Virtual meetings during COVID-19 travel restrictions	Virtual	Work on Common Practices, SC business, planning for 2021
2. Throughout the year	Email	All business involving the whole SC