IFLA Bibliography Section

Standing Committee Virtual Business Meetings 2020

First meeting
Friday, 14 August 2020
5-7 am (Pacific Daylight Time)
8-10 am (Eastern Daylight Time)
14-16 pm (Central European Summer Time)
21-23 pm (Japan Standard Time)

1. **Welcome**

   A. **Apologies**
   Mathilde welcomed the SC and conveyed regrets at not being in person!
In attendance:

SC Members: *Mathilde Koskas (Chair); Rebecca Lubas (Secretary); Pat Riva (Information Coordinator); John DeSantis; Jonny Edvardsen; Marika Holmblad; Mauro Guerrini; Monika Szunejko; Katri Helena Kananen*
Corresponding Members: *Jay Weitz; Kazue Murakami*
Regrets: *Bukurije Haliti*
Observers: *Isabel Ayers; Anders Cato; Maude Henry; Christel Kayser; Rehab Ouf; Mélanie Roche; Dorota Siwecka.*

2. **Approval of the Agenda**
Approved.

3. **Standing Committee membership matters**

Introduction to the Standing Committee for members who weren't at last year's WLIC
None were present, this item is carried over to the second meeting

Identification of any inactive members who could be considered to have resigned
None reported

Co-option of replacement members for any members that have already resigned
            N/A

Renewal or retirement of corresponding members
Sarah Stacy—she has changed positions and does not want to be renewed.

Attraction of new members (Mathilde)
   See **Chair's Report on Attraction of New Members** in *Annex 2.*

Pat reported on Bibmail (listserv) membership: There have been 11 additional members added since October.

Reminder that personal members can nominate; challenge of attracting members; geography not distributed as well as we'd like; discussion of issues of scope; outreach via emails to our networks; let's target individuals this time instead of institutions.

Membership Map presented by Mathilde. Pink dots are countries where we do not have members.

4.   **Notes of previous meetings**
Adopted, no corrections noted.

5.   **Action Plan follow-up**
See   https://www.ifla.org/files/assets/bibliography/bibliography_section_action_plan_2019-2020.pdf for current action plan.

See Annex 1 for collected Action Items from this meeting.

   Updates from ongoing working groups and other regular business:

   A. Common Practices for National Bibliographic Agencies (Rebecca Lubas)
Draft available to SC by 1 September; Monika volunteered to update the glossary; we need volunteer for bibliography; comments on draft by 1 November; publish before winter break/end of 2020.

   B. National Bibliographic Register (Pat Riva)
Some updates pending, some updated urls; no new profiles this year. See report in Annex 3.

   C. Revision and update of annual report of the Section (Mathilde Koskas) – draft Annual
       Report circulated
This will be done via email.

   D. Communication with members (mailing list, web pages, etc.). Information Coordinator's
       report (Pat Riva) *See Annex 4.*
New IFLA website delayed, we don't have a publication date; mailing list update; blog password difficulties; basecamp communications; reminder we should ensure all members have basecamp access.

   E. Newsletter editor's report (Jay Weitz)
Two issues of the newsletter have been published in the past year; request for reports and profiles; John's suggestion for an OLAC report in the newsletter.

6.   **Future sessions planning**

Start thinking about the organisation of the 2020 Metadata reports (virtual) session and topics for the 2021 Bibliography open session.

Second meeting
Friday, 21 August, 5-7 am (Pacific Daylight Time)
                     8-10 am (Eastern Daylight Time)
                     14-16 pm (Central European Summer Time)
                     21-23 pm (Japan Standard Time)

SC Members: *Mathilde Koskas (Chair); Rebecca Lubas (Secretary); Pat Riva (Information Coordinator); John DeSantis; Bukurije Haliti; Marika Holmblad; Monika Szunejko; Katri Helena Kananen*
Corresponding Members: *Jay Weitz; Kazue Murakami*
Regrets: *Mauro Guerrini*
Observers: *Saeedeh Akbari-Daryan; Isabel Ayers; Anders Cato; Rehab Ouf; Mélanie Roche; Nathael Istasse.*

1.   **Member news round table** (all members): bibliographic news from your countries and institutions.

Sweden: reorganizing the National Library; new national librarian; started a datalab which will help in the metadata transition project.

Japan: new promotional effort.

United States: Dartmouth Library has opened; staff continuing to work from home; coping with reduced staff due to retirements.

> Pacific Northwest: Libraries opening with modification; staff working from home. Preparing for quick changes.

> OCLC working from home; Mellon Foundation grant for entity management infrastructure; IMLS & Patel Memorial & OCLC REALM project to test how the COVID virus clings to library materials.

Canada: Universities in Quebec have implemented a shared catalog; the catalog is bilingual, leads to metadata and set-up questions, new developments in establishing a shared authority file for francophone name authorities.

Australia: regionally, kept libraries open with virtual services; cataloguers working from home supporting research offices through identity management; examining print management.

Finland: *The Finnish national bibliography from Katri Kananen*

> *Seems that there's something going all the time around metadata and our national bibliography*
>
> *Last autumn we changed our library system (Voyager-Koha), and as a result of that we got also new search system. It meant a big amount of work, because our new customer interface is also built on the basis of open source code software (VuFind).*
>
> *The latest feature we developed, is agent search. With agent search customer can find information about persons and corporate bodies associated with Finnish publications. Agent search is based on our authority records.*
>
> *We have also developed e-resource metadata processes, so that they are as automated as possible. We get metadata (e-books and audio books) from publishers and vendors and convert it suitable for marc21 -format in our library system. In the conversion process we add some fields, for example, fields that indicates that access to this resource is possible only from the legal deposit libraries.*
>
> *One step towards linked data in the national bibliography was the introduction of the general Finnish ontology, when subject indexing.*
>
> *And now there is corona virus… We have mainly worked from home. We have done a lot database maintenance. For example, we have added titles of original works, when it's missing and made lot other corrections to the metadata.*
>
> *After corona, there are in library waiting for us huge amount printed material.*
>
> *Thank you for your attention!*

Kosovo: Working on retrospective bibliography to find Albanian language books published before 1999. Collaborating with other countries in the region.

Italy: Conference on 8-12 February 2021, will be online for four hours a day for five days, planning for time zone issues. Bibliographic Control in the Digital Ecosystem:

The conference aims to explore the new boundaries of Universal Bibliographic Control. Bibliographic control is radically changing because the bibliographic universe is radically changing: resources, agents, technologies, standard, and practices. As a "non-commercial public space" (IFLA Global Vision) - not only in a literal sense - libraries still play a fundamental role also in the digital ecosystem. Among the topics that will be addressed in the Conference:

- *the new bibliographic universe;*
- *library cooperation networks;*
- *the legal deposit;*
- *national bibliographies;*
- *bibliographic agencies;*
- *the new control tools and standards (IFLA LRM, RDA, BIBFRAME);*
- *authority control and new alliances: Wikidata, Wikibase, Identifiers;*
- *new ways of indexing documents (artificial intelligence, machine learning, text-mining);*
- *the role of thesauri and ontologies in the digital ecosystem;*
- *changes in the coverage area of bibliographic control by libraries;*
- *bibliographic control and search engines.*

France: National Bibliography new website! Reviewing metadata processes, in-house system and adapted MARC.

Iran: project to update records in National Bibliography for better indexing.

Brazil: Translation of LRM conceptual model to Portuguese.

Denmark: Waiting for guidelines from ministry, work on RDA on hold. National bibliography moving from private publication to the national library.

2. Announcements and report from the Professional Committee

Please watch basecamp for announcements from the Professional Committee

3. Report from the IFLA Governance survey and Professional round tables
(Mathilde, all)

Our SC members and observers have attended various round tables including North America and Africa. Africa Round Table had discussion of representation from whole continent vs. regions.

Regional round tables have been led by members of the Professional Committee.

Mathilde reported on the letter of concern; it was indeed considered.

Members expressed concern about follow up to suggestions and concerns.

4. Metadata reports session planning

We agreed with the Cataloguing and Subject Analysis and Access sections to turn the traditional Metadata reports session into a virtual session, to be held later in the year.

Ideas have been floated about having a slightly different session, with papers or a specific topic in addition to the reports themselves.

Time: Later, perhaps December?

Topic: Why and what for do we need to work on metadata and metadata reference documents in a crisis context?

Organising committee: John, Pat, Rebecca

5. WLIC session for 2021

    A. Discuss programme ideas (see 2020 call for papers: https://2020.ifla.org/cfp-calls/bibliography/; also suggested: LRM and National Bibliographies – why and how?)

John reported on the process for the open session that we would have had in Dublin. Papers were generally high quality and we would have had a full panel. Applicants were contacted after the WLIC was cancelled; John suggests we carry the topic over for the WLIC next year, "LRM and National Bibliographies – why and how?" can be a part of it. There is agreement.

    B. Identify the Conference organising team and identify roles: http://www.ifla.org/officers-corner/sc-members

Will reconvene organising team and include additional interested members.

6. WLIC Satellite Meetings
Decision about whether to plan a satellite meeting

Suggests waiting to see what the WLIC looks like, consider in 2022 and 2023. Build ideas from our report sessions and open sessions.

7. Items to raise or report to the Professional Committee

Request for extra funds?

As we are expecting activities to be all virtual for the time being we will not request funds. Perhaps in the future an updated bookmark.

8. Any other business

Pat reported on new website; there is no date at this time. A new website was delivered but there were too many technical issues to publish it.

9. **Next meeting of the Standing Committee, procedures and planning** (decision on whether to hold a physical or virtual mid-term meeting)

We will plan to have virtual meetings as needed.

Annex 1: Actions, need for volunteers, and upcoming deadlines to note:

Common Practices draft—Rebecca will share on BaseCamp by September

      November Deadline for feedback/edits November (all)

      Link checking on Bibliography – still need volunteers

      Link checking on Glossary – Monika S.

1 September: plan for attraction of new members. Mathilde asks for participation from all

List of contacts: All (document shared by Mathilde on 14 August)

16 September: Share plan with Division V for critical review (Mathilde)

1 October: Submission of brief Annual Report Officers, all

1 October: Submission of Action plan and Professional Committee Project funding application Officers, all

December: Publication of CP

Communication 2021: CP Updates and translations

In preparation for election year 2021, and Pat's term being up, volunteers to start working with her on Information coordinator tasks, especially the NBR.

Annex 2: Chair's report on Attraction of new members

Section members/SC members

There are 18 SC members
*   9 from Europe
*   4 from Eurasia
*   4 from North America
*   1 from Asia
*   1 from Oceania

The whole continents of Africa and Central and South America (LAC), and what IFLA calls the MENA region are not represented at all.
+ imbalance in parts of the world that are represented.
For some of these regions/countries, we have Section members (institutional)
We emailed Section members 2 years ago to invite nominations of SC members:
*   62 members
*   17 emailed
*   4 responses + direct contacts with institutions who confirmed nominations (Canada, Germany, Japan, Russia)

Actions:
        *   Identify « target »
*   Identify countries
*   Do we have contacts, personally, through IFLA, through other associations?
*   Contacts from recently updated NBR entries
*   Former SC members
*   Observers
*   Specific oranizations for parts of the world we specifically want to reach: Division V, AFLIA, ASIALA, APALA…
*   Do we know individuals, specialists whom we want to invite?

        *   Get in touch
*   Change email template: add more precise info links. Target individuals. Say we're happy to help with Q about IFLA membership, etc. (but keep message short).
*   What it brings them, what is expected… Use more precise terms like RDA, IFLA LRM…
*   Use Section "About" text written for new website?

Once we have a plan, get in touch with Sueli, have it critically reviewed by Div. V.
*   Recruitment of new [institutional] Section members?

Annex 3.

National Bibliographic Register report 2020

For the Bibliography SC meeting

Submitted by Pat Riva

August 14, 2020

1) Received updates from Edita (Czech National Bibliography) last August, and more recently Katri (Finnish National Bibliography), that I have not yet updated on the website. Thanks very much for checking your profiles and submitting updates. I hope to update them soon.

2) I made a very small update for Denmark, just updating a URL, in November 2019.

3) No new profiles received this year.

4) I have not made any substantial progress on creating new charts or other comparisons from the data.

5) No targeted communications encouraging updates to existing profiles sent.

6) All tasks listed in the 2019 report remain to be done. I hope to do better in 2020/2021.

Annex 4.

Information Coordinator report
August 14, 2020
submitted by Pat Riva

<u>Website</u>

IFLA has not yet rolled out the new website discussed last year. I have continued to update the existing website by posting our minutes, action plan and annual report, links to the Metadata Newsletter, and other needed maintenance.

I have posted news items whenever documents are posted to the website.

We used the website to advertise the call for papers, which then had to be cancelled.

I posted the agenda for these SC meetings as an upcoming event, along with the agenda in PDF.

IFLA requested updated and more catchy text for section "About" pages to be used in the new website. The initial mailing was unfortunately timed being sent out March 10, and I didn't notice the deadline. Fortunately IFLA repeated the request with a May 8 deadline, which we were able to meet. IFLA has not yet received the pages from all sections, and information coordinators have not had any further information about the website.

<u>BIBMAIL Listserv</u>

In the fall I sent an email to members of the Section who were not subscribed to BIBMAIL encouraging them or an appropriate staff member from the institution to subscribe to the mailing list to follow our work. This email also included information about the website and the Metadata Newsletter and encouraged updates to the National Bibliographic Register.

In December, IFLA lists changed their email addresses to @iflalists.org. The subscriber lists were migrated without requiring our intervention. The information about our lists was updated on the website.

This year posts have included calls for contributions to the Metadata Newsletter, session plans, and information about relevant events.

The BIBMAIL list currently has 131 subscribers, an increase from the 120 subscribers in 2019.

<u>BIB-SC Listserv</u>

I did basic maintenance on this list, making sure all incoming SC members are on the list, and removing outgoing members.

<u>Bibliography Blog (WordPress)</u>

I was not able to do anything with the blog as I still don't have a password for it.