

BUREAU OF PARLIAMENTARY STUDIES AND TRAINING (BPST)

LOK SABHA SECRETARIAT

A PRESENTATION

BY

MANJU SHARMA
ADDITIONAL DIRECTOR

BPST: Aims and Objectives

- **BPST was set up on 1 January 1976 as an integral part of the Lok Sabha Secretariat.**
- **Designed to provide the legislators and other stakeholders with training in parliamentary institutions, processes and procedures.**

Programmes for Legislators

Orientation Programmes for New Members of Parliament and State Legislatures

- Familiarizing the newly elected members with the working of Parliament, especially practices and procedures.
- Orientation Programme of one week's duration is conducted soon after the constitution of a new Lok Sabha.
- Eminent parliamentarians and senior parliamentary officials interact with the newly elected MPs during the discussion sessions.

Orientation Programmes

- **Second Chamber: Role and Functions**
- **Parliamentary Questions**
- **Procedure for Raising Matters of Urgent Public Importance in the House**
- **Budgetary Process**
- **Legislative Process**
- **Committee System: Financial Committees, Department Related Standing Committees, Other Important Committees**
- **Parliamentary Privileges, Etiquette, Conventions and Traditions of the House; Dos and Don'ts for MPs**
- **Facilities and Amenities available to MPs**
- **Support Services for MPs**
- **Member of Parliament Local Area Development Scheme**
- **How to be an Effective Legislator?**

Programmes for Foreign Parliaments

- **Attachment Programmes**
- **Study Visits and Customized Programmes**
- **Short duration Study Tours and Visits sponsored by various funding agencies**
- *Programmes of 3-5 days' duration offer an opportunity to the visiting personnel to gain a first-hand knowledge and experience of the working of parliamentary institutions in India through interactions with senior parliamentarians and parliamentary officials and domain experts. In the case of visiting Parliamentary Committees, meetings are arranged with sister Committees in our Parliament.*



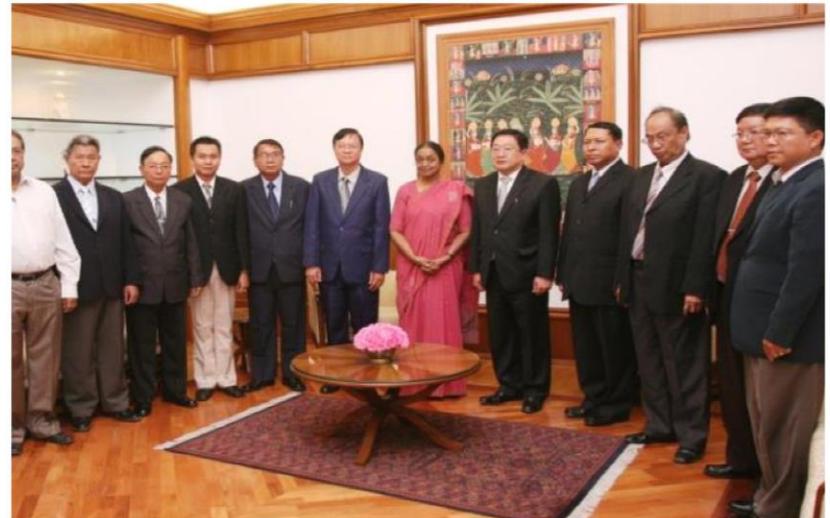
The visiting Parliamentary Delegation from Myanmar, led by the Hon'ble Speaker of the Lower House of the Myanmar Parliament, Thura U. Shwe Mann, seen with the Honorary Advisor, BPST, Smt. Renuka Chowdhury (13 December 2011)



Honourable Members of Parliament of Myanmar, who came on a Study Visit, seen in Parliament complex (19 August 2014)



Members of the Myanmar Parliament attending a Special Attachment Programme at the BPST (15 October 2012)



Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar, with parliamentarians from Myanmar, attending an Orientation Programme organized by the BPST (4 July 2012)

A Delegation of party leaders from Myanmar, on a Study Visit to the Parliament, seen in Parliament complex (31 January 2012)





Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar, with the Delegation of the House of Representatives of Zanzibar, led by Mr. Pandu Ameir Kificho, Hon'ble Speaker of the House of Representatives (12 December 2012)



Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar, with the visiting Delegation of the Women's Caucus of the Parliament of Sudan (26 March 2012)



Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar, with the Delegation of the House Business Committee of the National Assembly of Malawi, led by the Hon'ble Speaker of the National Assembly, Rt. Hon. Henry Foster Chimunthu Banda (4 May 2011)



Women political leaders from Egypt on a Study Visit at the BPST with Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar (28 April 2010)



Members and accompanying officers of the Standing Committees on Ministries of Law, Justice and Parliamentary Affairs and of Women and Children Affairs of the Parliament of Bangladesh, on a Study Visit, seen with Hon'ble Chairman of the Standing Committee on Agriculture, Shri Basudeb Acharia (2 May 2013)



The Delegation of the General National Congress from Libya, on a Study Visit, seen in Parliament complex on 2 April 2013



Members of the Upper House of Parliament of Afghanistan attending Special Training Programme in Indian Parliament on 13 February 2013



The Delegation of the Standing Committee of Chairpersons of the Gauteng Provincial Legislature of the Republic of South Africa, on a Study Visit, seen in Parliament Library Building on 21 January 2013



***Hon'ble Deputy Chairman of Rajya Sabha,
Prof. P.J. Kurien, with a Delegation of the House
of Federation of Ethiopia (20 December 2012)***



***A Delegation of Members of the Parliament of Uganda
with the Hon'ble Deputy Speaker of Lok Sabha,
Shri Kariya Munda (26 July 2010)***



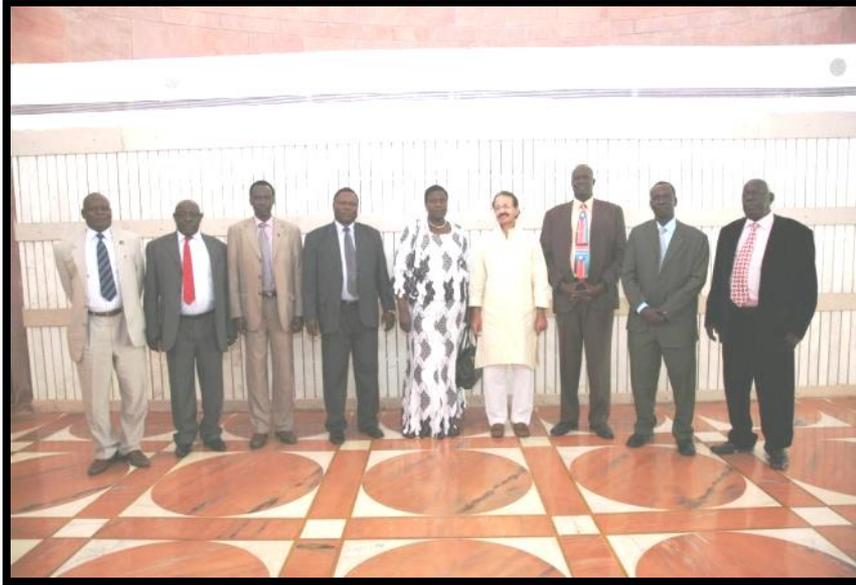
***A Parliamentary Delegation from Iraq at the BPST
(18 December 2012)***



***The Delegation of the Committee on Health of the
Parliament of Uganda, interacting with the
Hon'ble Chairman of the Standing Committee on
Health and Family Welfare Shri Brajesh Pathak
and other members of the Committee (6 December 2012)***



The Delegation of the Committee on Following-up the Budget Administration of the House of Representatives of Thailand on a Study Visit (28 September 2012)



Honorary Advisor of BPST, Shri Raashid Alvi, with a Delegation of the Constituency Development Fund Committee of the South Sudan National Legislative Assembly (11 July 2012)



Members of the Standing Committee on Office of Profit from the Parliament of Ghana, on Study Visit, seen with the Hon'ble Chairman and Members of the Joint Committee on Office of Profit (2 May 2012)



A Delegation of the Law Formulation Committee of the Regional House of Representatives of the Republic of Indonesia on a Study Visit (21 May 2012)

A Delegation of Members from the Parliament of Afghanistan, on a Study Visit (30 January 2012)



A Delegation of the Select Committees on Economic Development and Trade and International Relations of the National Council of Provinces of the Parliament of the Republic of South Africa, on a Study Visit, seen with Shri Rajiv Pratap Rudy, MP, and Shri Sandeep Dikshit, MP (24 January 2012)



Members of the Financial Oversight Committees of the Parliament of Bangladesh, on a Study Visit, seen with Shri Mani Shankar Aiyar, MP (10 August 2011)



Women Parliamentarians from Nepal, on a Study Visit, seen with the Hon'ble Chairperson of the Standing Committee on Rural Development, Smt. Sumitra Mahajan, MP (8 August 2011)



The Delegation of the Speaker's Panel of the National Assembly of Kenya, on a Study Visit, seen with Shri PD Rai, MP (3 August 2011)



Members of the Committee on Agriculture and Cocoa Affairs of the Parliament of Ghana in a meeting with the Members of the Departmentally Related Standing Committee on Agriculture (22 July 2011)



Young Parliamentarians from Africa, on a Study Visit, seen in Parliament complex (26 April 2011)



Hon'ble Chairman of Public Accounts Committee, Dr. Murl Manohar Joshi, and members of the PAC, with a Delegation of the Public Accounts Committee of the Parliament of Zambia (28 May 2010)



Women Parliamentarians from Nigeria, on a Study Visit, with the then Hon'ble Chairperson of the Committee on Empowerment of Women, Smt. Chandresh Kumari Katoch, and other members of the Committee (26 May 2010)



***An Australian Parliamentary Delegation,
on a Study Visit at the Parliament Museum
(3 December 2010)***



***A Delegation of the Lithuania Parliamentary
Friendship Group, on a Study Visit,
with the Secretary-General of Lok Sabha,
Shri T.K. Viswanathan (16 November 2010)***

Training Programmes for Foreign Parliamentary Officials

- ✓ **Intended to meet special needs of officials to study working of parliamentary system and functioning of representative institutions in India.**
- ✓ **These Programmes help parliamentary officials to exchange ideas in the context of their experiences and to make them aware of the environment, culture, traditions and working of parliamentary institutions in India.**
- ✓ **Customized Programmes on specific parliamentary themes are also organized on request.**



**Senior Officers of the Nepal Parliament Secretariat,
on a Study Visit, seen in Parliament complex
(30 April 2013)**



**The visiting European Parliament Officers at the BPST
(6 December 2013)**



Officers of the House of Representatives of Indonesia on a Study Visit (4 October 2010)



A Delegation of senior officers of the Wolesi Jirga of Afghanistan on a Study Visit (16 August 2010)

Officers of the Parliament of Myanmar who came to BPST to study the working of a Parliamentary Training Centre (2 January 2014)



Officers of the Parliament of Myanmar, attending a Training Programme in Parliamentary Practices and Procedures at the BPST, at the statue of Mahatma Gandhi in Parliament House (11 June 2012)



Parliamentary officials from Myanmar, undergoing a Training Programme at the BPST, seen in Parliament complex (17 September 2012)



Programmes for non-English-speaking parliamentary staff from foreign countries

On an initiative taken by the Hon'ble Speaker of Lok Sabha, BPST has started preparations to organize Training Programmes in different foreign languages in parliamentary practices and procedures for non-English-speaking parliamentary staff. Relevant study material is provided in the respective language and sessions are organized with the assistance of a language interpreter. The first such Programme, of two weeks' duration, was organized in Arabic language in April 2013 which was attended by 16 officers from 7 countries. The second Programme was organized in September in Spanish.

Similar Training Programmes are proposed to be organized in Russian and French languages as well.



Participants attending the Special Training Programme in BPST in Parliamentary Practices and Procedures for parliamentary officials from Arabic Speaking Countries with Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar (26 April 2013)

Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar, with participants attending the Special Training Programme in Parliamentary Practices and Procedures for parliamentary officials from Spanish Speaking Countries at the BPST (23 September 2013)



International Training Programmes

- **Parliamentary Internship Programme**

- **Legislative Drafting Programme**

Parliamentary Internship Programme

- ✚ Bureau has been organizing an annual *Parliamentary Internship Programme* since 1985.
- ✚ This is a four-week Programme organized in the month of November every year.
- ✚ Provides opportunities for intensive study and practical training in parliamentary processes and procedures.
- ✚ Participants are also attached to one State Legislature in India for one week to acquaint them with the functioning of our State Legislatures.
- ✚ Participants are drawn from countries covered under the Indian Technical Economic Cooperation (ITEC) Scheme and the Special Commonwealth African Assistance Plan (SCAAP) funded by the Ministry of External Affairs of the Government of India.

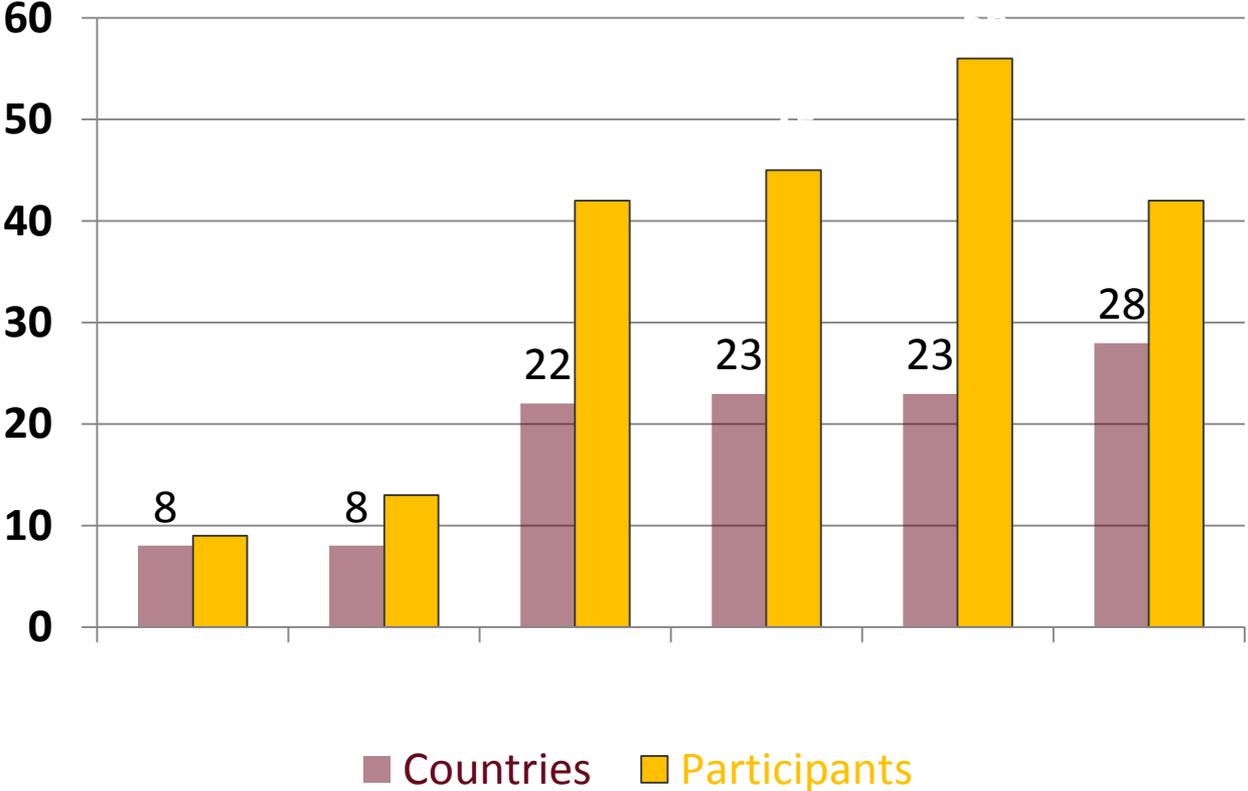


Foreign Parliamentary Officials attending the 29th Parliamentary Internship Programme at the Statue of Mahatma Gandhi in Parliament complex (12 November 2013)



Foreign Parliamentary Officials attending the 26th Parliamentary Internship Programme outside the Karnataka Legislature in Bangalore (29 November 2010)

Parliamentary Internship Programme



Legislative Drafting Programme

- **Started in the year 1985.**
- **Four-week Programme held during February-March every year.**
- **Programme consists of Lectures and interactive sessions with senior parliamentarians and legal experts.**
- **Specialized drafting sessions under the supervision of a Course Director.**
- **Attachment with Legislative Department of Ministry of Law & Justice, and Branches of Lok Sabha and Rajya Sabha Secretariats dealing with Legislative Business.**
- **Participants visit one State Legislature for a week-long study visit.**
- **Funded by the Ministry of External Affairs under ITEC and SCAPP schemes.**



Participants attending the 28th International Training Programme in Legislative Drafting at the BPST seen in Parliament Library Building (15 February 2013)

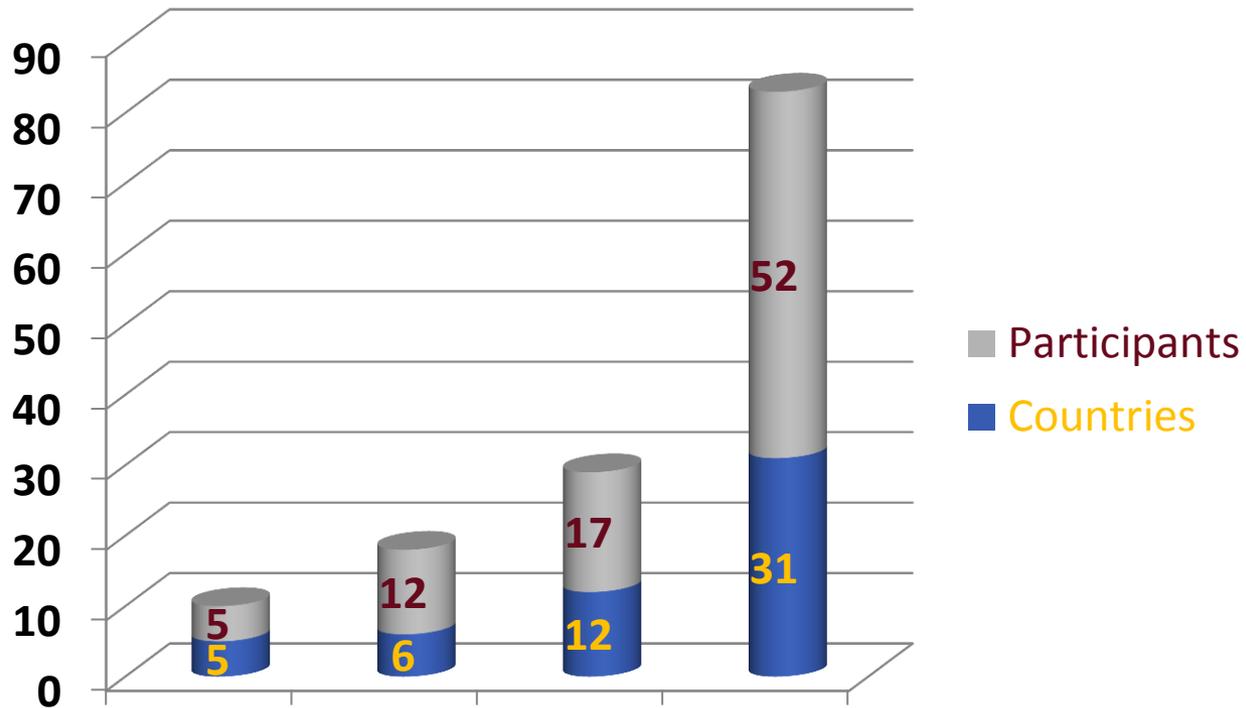


Union Minister Dr. Veerappa Moily and Lok Sabha Secretary-General Shri T.K. Viswanathan with participants attending the 27th International Training Programme in Legislative Drafting (17 February 2012)

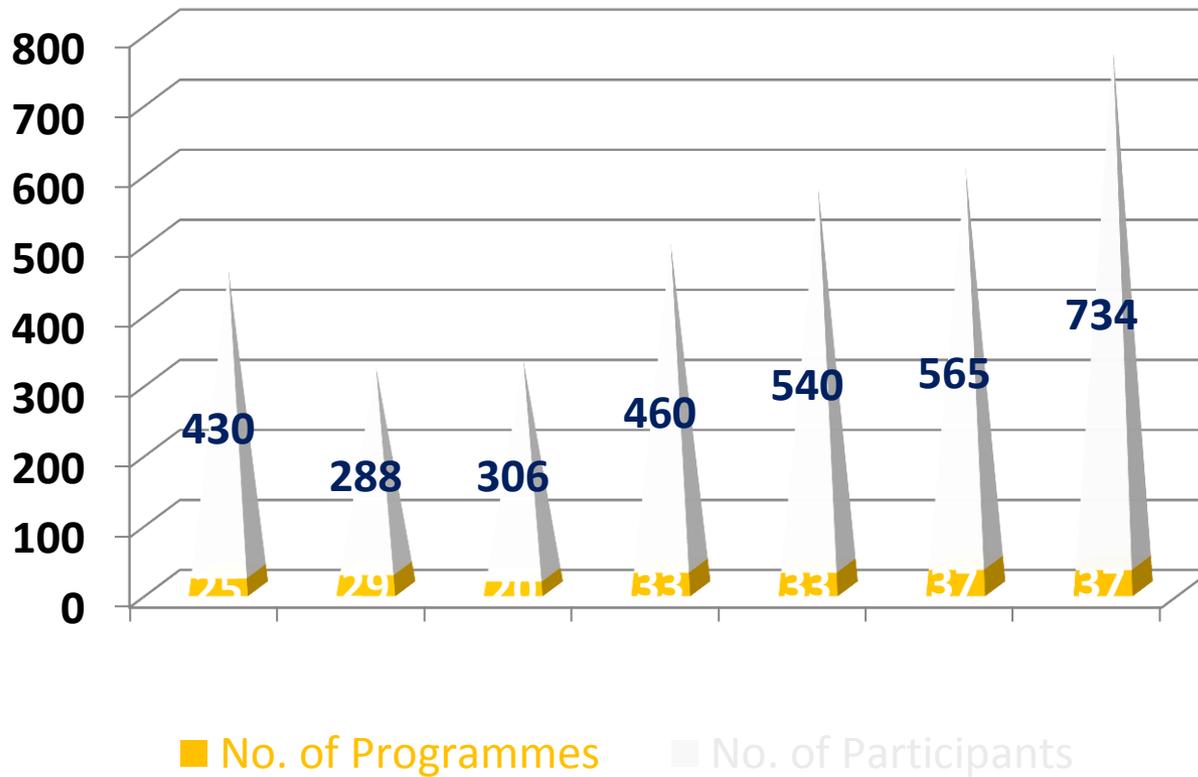


*Participants attending the 28th International Training Programme
in Legislative Drafting , at the Taj Mahal (2 March 2013)*

Legislative Drafting Programme



Programmes for Foreign Participants





Capacity Building Programmes in Foreign Parliaments

Study Visits

- **BPST affords facilities to officers of Central and State Governments, students, scholars, academics, civil society activists, entrepreneurs, and foreign visitors for short Study Visits to Parliament.**
- **The Study Visit consists of a briefing on the Indian political system, with particular reference to the role of the Indian Parliament in our polity, followed by an interactive session. The visiting groups are later taken for a show-round of the Parliament House and the Parliament Museum.**
- **A large number of students regularly visit Parliament and get to know more about our parliamentary functioning.**

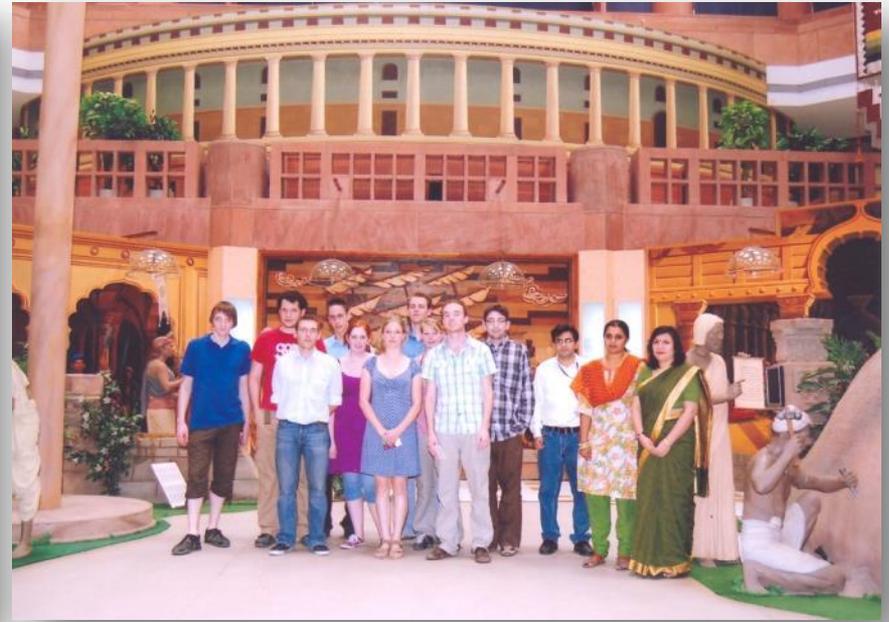
Recent initiative: Students from remote corners of the country



***Students from the Harvard Business School, USA,
on a Study Visit, seen at the statue of Mahatma Gandhi
in Parliament House (14 January 2011)***



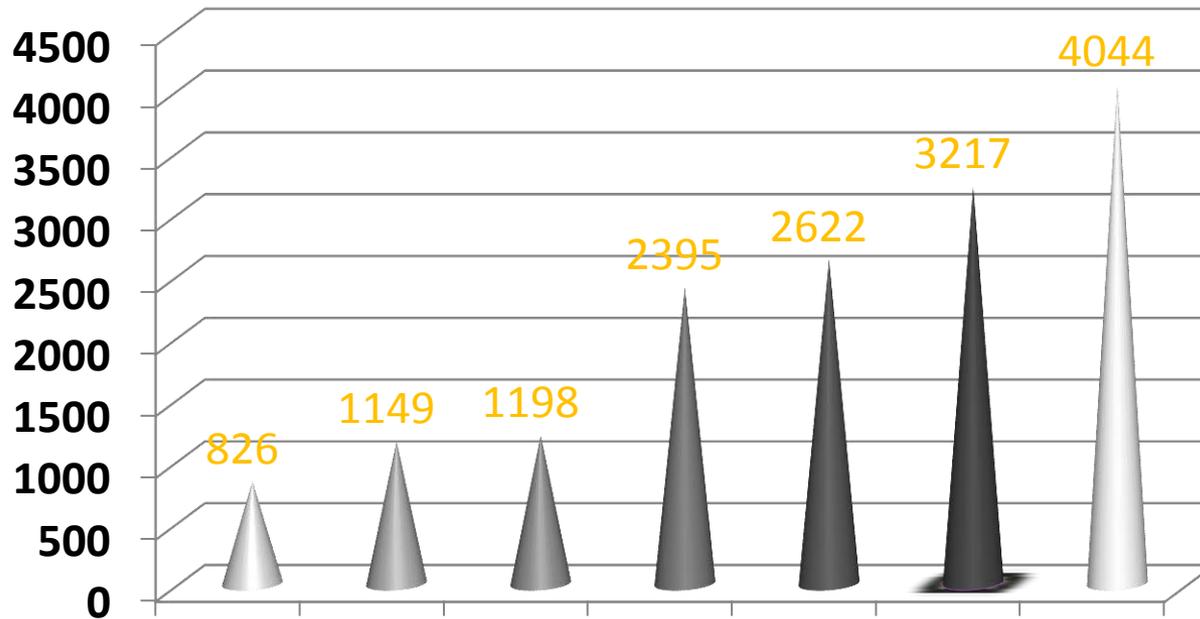
MBA students from the Columbia Business School, Columbia University, New York, on a Study Visit, seen in Parliament complex (29 December 2010)



Students from the Faculty of Law, Tilburg University, The Netherlands, on a Study Visit, at the Parliament Museum (4 May 2010)

Students on Study Visit

No. of Students





Members of the Women's Leadership Board of the Harvard Kennedy School, Boston, USA, on a Study Visit, calls on the Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar (14 March 2011)

**A Chinese Delegation from
Shanghai Administration
Institute on an attachment
with the IIPA, New Delhi, at
the Parliament complex
during a Study Visit
(13 December 2013)**





A Delegation from the Namibia Institute of Public Administration and Management (NIPAM), on a Study Visit, seen in Parliament House (1 June 2012)

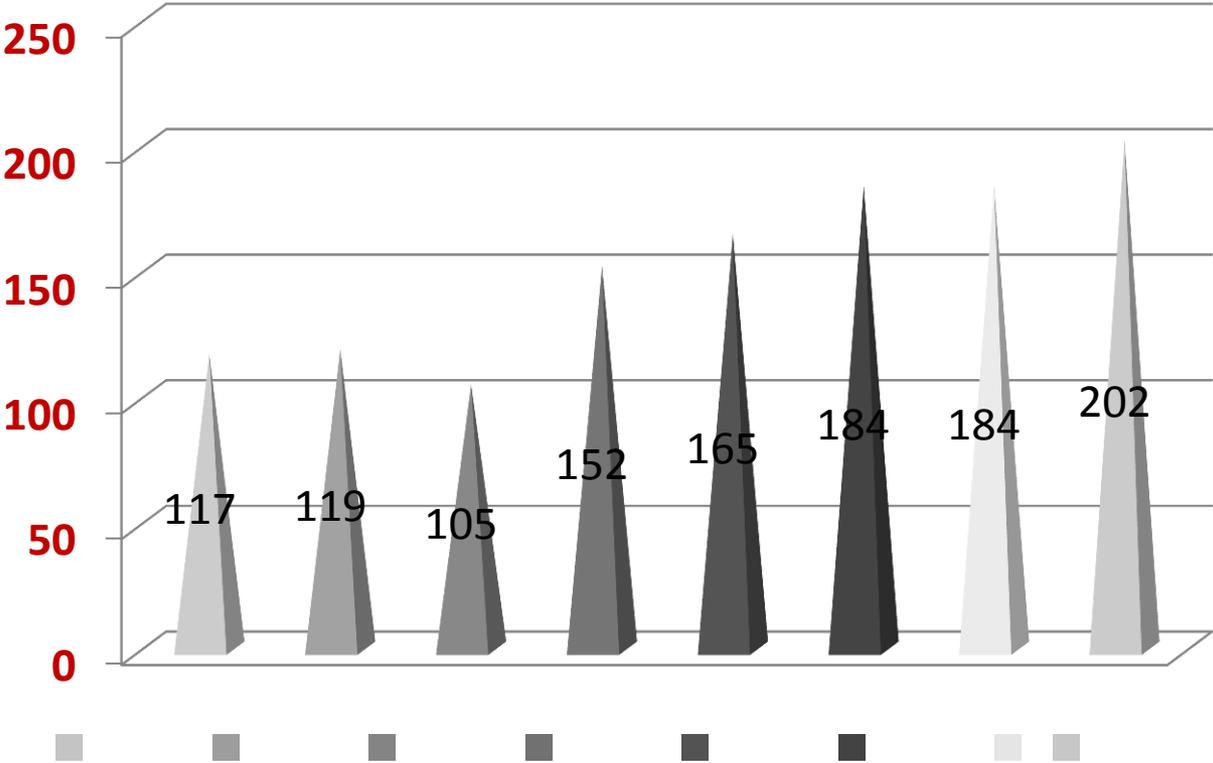


A delegation of the Confindustria, the nation-wide Confederation of Industries of Italy, on a Study Visit (5 January 2011)

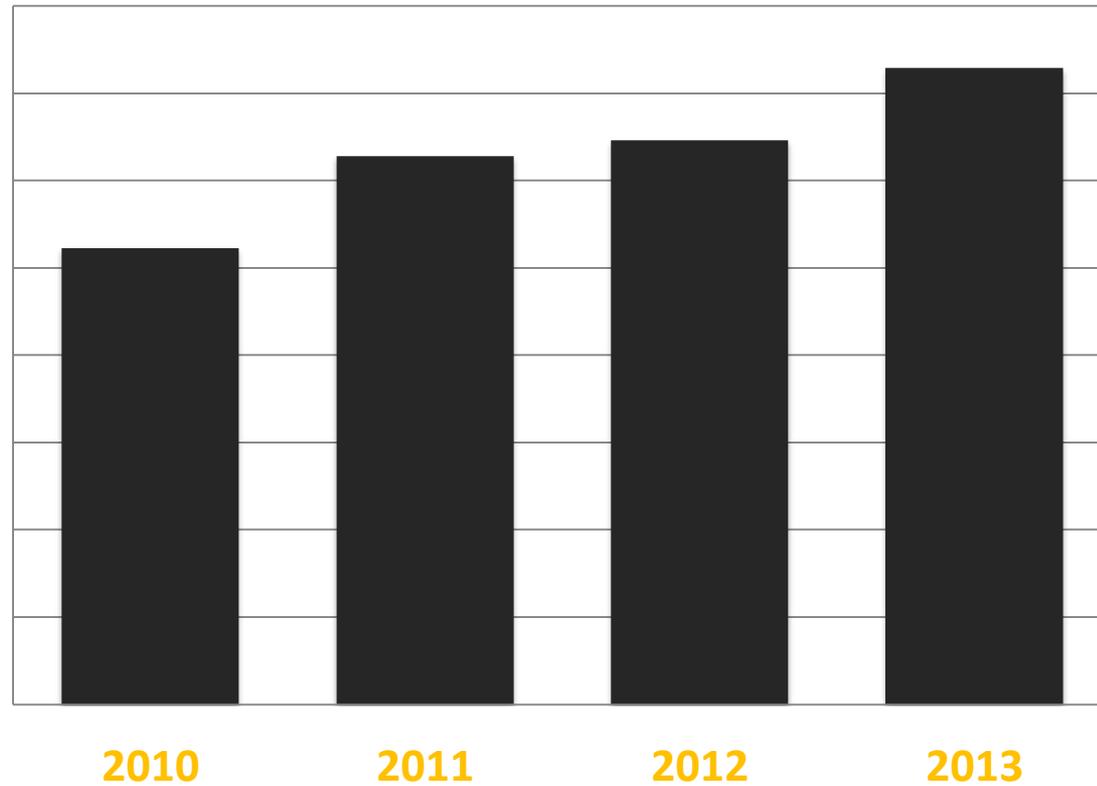


Senior Defence Services Officers attending an Orientation Programme at the National Defence College, New Delhi, on a Study Visit to Parliament, seen in Parliament Library Building (23 July 2014)

Total Programmes organized by BPST



Programmes and Participants



Our Faculty

- ❑ Eminent parliamentarians with long years of experience in public life and in Parliament, and who are well versed in Parliamentary Practices and Procedures.
- ❑ Senior parliamentary officials and other experts on various aspects of the working of parliamentary institutions in our country.
- ❑ Domain experts from the Government and outside institutions and agencies are invited to cater to specific requirements from foreign delegations, etc.

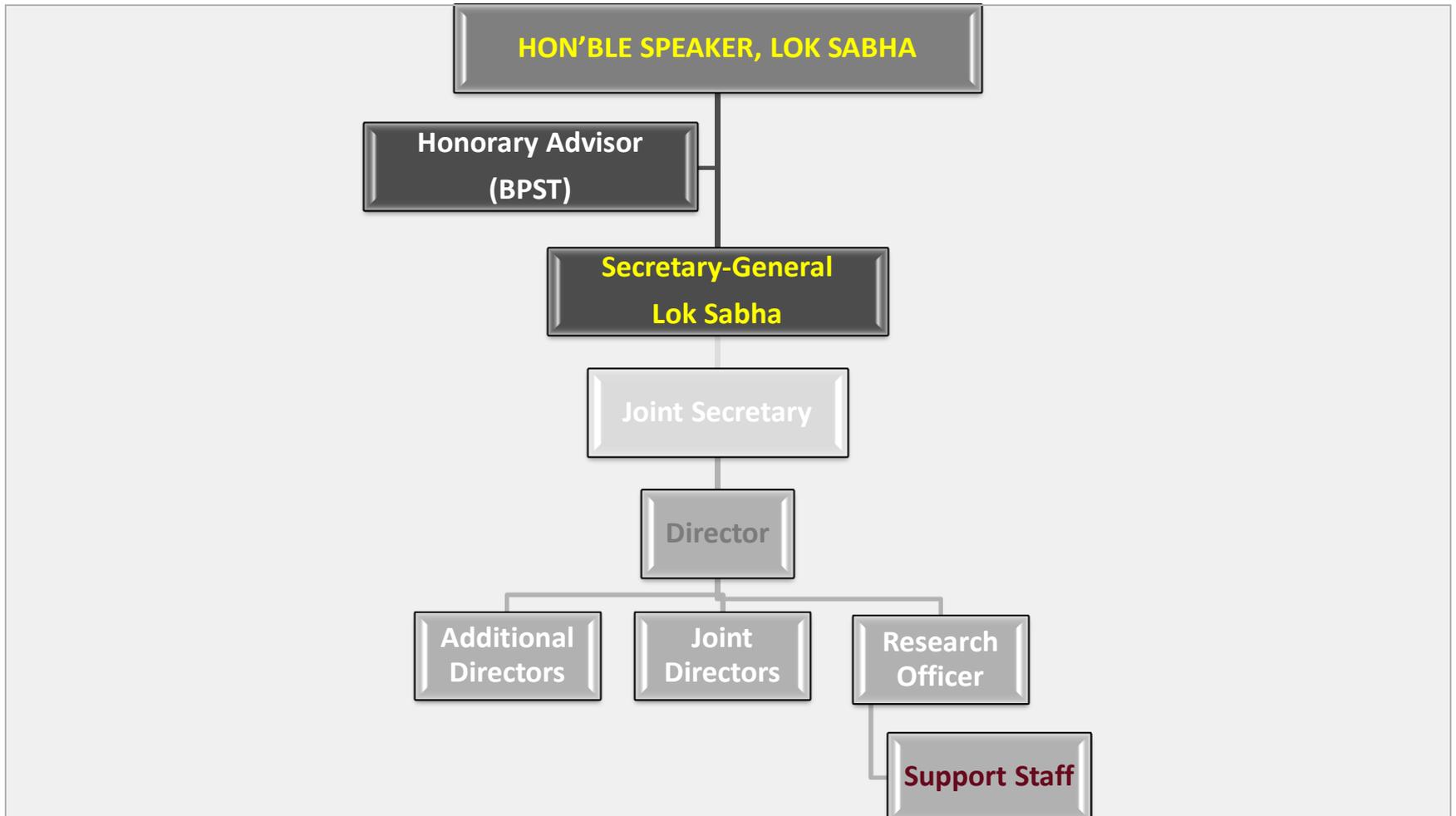
BPST: Organizational Structure

*** Hon'ble Speaker is the guiding force for the BPST.**

*** Hon'ble Speaker appoints a senior parliamentarian as Honorary Advisor to the BPST.**

*** The Secretary-General of Lok Sabha is the administrative head of the Bureau, and reports to the Hon'ble Speaker.**

BPST

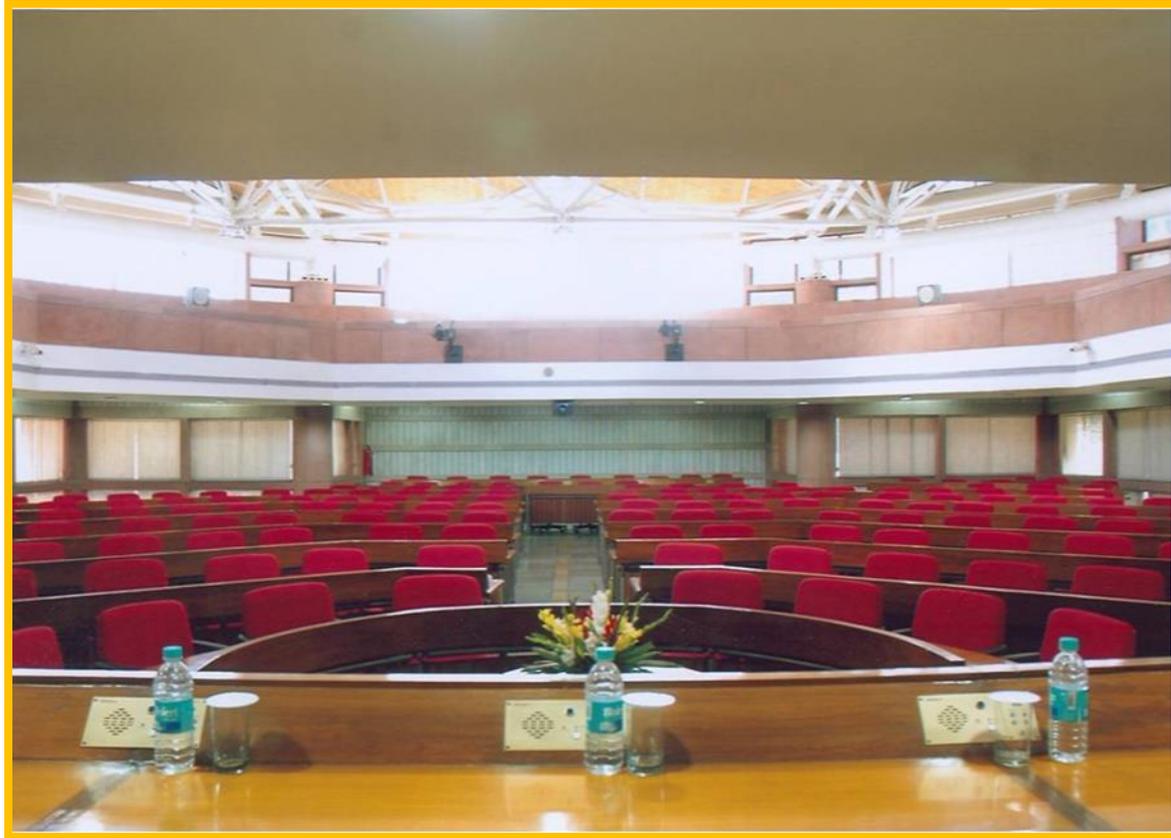


BUDGET

- **Lok Sabha Members: INR 2711610000 – USD 43733543.75**
- **Secretariat: INR 2432990000 – USD 39239888.71**
- **Grand Total: INR 5359800000 – USD 86444233.43**
- **BPST: INR 15650000 – USD 252407.23**

Infrastructure

- BPST is located in the Parliament Library Building in the Parliament complex.
- Four Lecture Halls with varying seating capacities.
- Main lecture Hall has a seating capacity of 170-180; facilities for multi-media presentations, simultaneous interpretation and live telecast.
- Lecture Halls `A`, `B` and `C` have seating capacities of 50, 45 and 25, respectively; provision for multimedia presentations.
- Well-equipped Computer Lab.



Main Lecture Hall



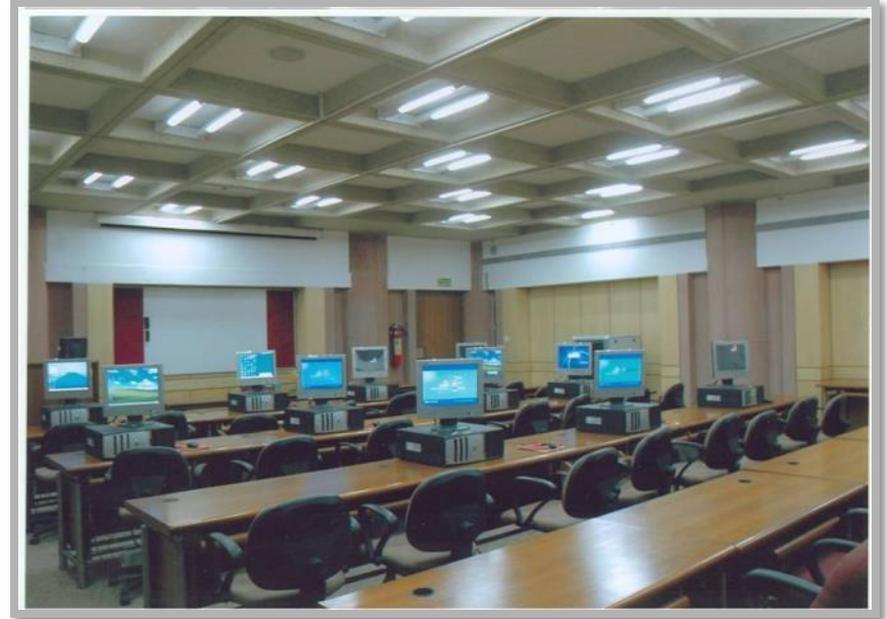
Lecture Hall `A`



Lecture Hall `B`



Lecture Hall `C`



Computer Lab



**Hon'ble Speaker of Lok Sabha, Smt. Meira Kumar,
launching the new Website of the BPST (23 November 2010)**

www.bpst.nic.in